



PURCHASE ORDER

PO Number: 303-2-0050

Requisition Number: 303-2-00208

Order Date: 8/30/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Other

Attn: Martha Gamez-Smith

Show numbers on all papers and packages

Referenced Source or Vendor

13301784446

Esker, Inc.

1850 Deming Way

Suite 150

Middleton, WI 53562

Daniel Caple

Phone:608-828-6115, Fax:

Daniel.Caple@esker.com

Description

FlyDoc Hosted Fax System with Esker Inc.

Price Per Attached Quote Dated 8/24/2021.

TFC Contact:

Martha Gamez-Smith

512-463-8695

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Esker Flydoc Hosted Fax System:	12	Month	\$192.80	9/1/2021	8/31/2022	\$2,313.60
Annual estimated usage from September 1, 2021 through August 31, 2022.						
FAX pages, inbound and outbound: 4,169 pages per year @ \$0.08 = \$333.52						
Inbound fax lines: 18 inbound fax lines @ \$5.00 per line per month X 12 months =						

\$1,080.00 Subscription Fee: \$75.00 month X 12 months = \$900.00 Estimated Annual Cost: \$2,313.52 Estimated Monthly Cost: \$192.80 NIGP Class: 915 NIGP Item: 36 Object Class: 276 Reimbursement Type: Not Reimbursable Notes: Usage will vary month to month						
Inbound & Outbound fax; price per page NIGP Class: 915 NIGP Item: 36 Object Class: 276 Reimbursement Type: Not Reimbursable Notes: to match the quote	1	Lot	(\$0.08)	9/1/2021	8/31/2022	(\$0.08)
Grand Total						\$2,313.52

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2022
Division	Finance
Program	Information Systems
Phone	5124638695
Org Code	0603 - Information Systems
Type of Purchase/PCC Code	'D' Purchases of IT commodities/services not available on a DIR Contract
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Jordan, Michelle - CTCD,

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)